



THE PARTICIPACTION COMMUNITY CHALLENGE

GRANT CONDITIONS

Funded in part by the Government of Canada's Community Sport for All Initiative, the ParticipACTION Community Challenge presented by Novo Nordisk grants support community organizations in removing barriers and increasing physical activity and sport participation and retention for equity-denied groups.

By cashing the enclosed cheque, you as a representative of the organization noted above are entering into an agreement with ParticipACTION to fulfill and adhere to the conditions as noted in this agreement.

This agreement will take effect on March 31, 2025, and it will end after completing and submitting your final report on or before July 31, 2025.

The conditions are as follows:

- Use the funds as directed in your grant application to provide and/or promote quality physical activity and/or sport opportunities to members of the community during the ParticipACTION Community Challenge period from June 1 to 30, 2025. Opportunities supported by this funding do not need to exclusively take place in June; however, they must be part of the event, program or initiative that is being funded.
- Complete and submit the Community Challenge final report, which will be emailed to you in early July 2025. It will request specific results and data from your event, program or initiative, such as the following:
 - The number of participants who took part and their approximate age breakdown;
 - Which equity-denied groups benefited from your event, program or initiative;
 - Other funding sources supporting your event, program or initiative, including all levels of government.
- Acknowledge the Government of Canada's contribution to the grant funding, as noted in **Appendix A** (page 3).
- Promote your grant funding and event, program or initiative using the communications templates and resources provided by ParticipACTION. These will be sent to you by email in April 2025.
- Keep a record of how the grant funds were used to support your initiative, program or event and agree to cooperate with the Auditor General of Canada should ParticipACTION be audited. This applies for a period of up to five years following the end of this agreement.
- Attest that no other federal funds are being used to offset the same activity expenses as identified in the application.
- Attest that you have not received Community Sport for All Funding from another organization for the same project.



- Ensure that no more than 15% of the allocated funds go towards administration fees for delivering your event, program or initiative.
- Ensure expenses directly relate to delivering physical activity or sport initiatives as listed in the [grant application guidelines](#).
- Indemnify ParticipACTION and the Government of Canada for any damages as a result of the activities undertaken with the funding.
- Protect your organization, through an appropriate insurance policy, against any liability resulting from anything done or omitted in carrying out activities under this agreement.

Grant recipients that are hosting programs, initiatives and/or events are required to:

- Host programs, initiatives or events that provide physical activity and/or sport opportunities to your participants as stated in your grant application.
- Track the number of participants of your funded program, initiative or event on the Community Challenge web portal before the end of the Challenge on June 30, 2025. You can also track the number of participants of other physical activity programs, events or initiatives that your organization offers during the Challenge.
- Ensure that the physical activity/sport opportunities provided are safe for all participants (i.e., there are practices to prevent and address maltreatment, harassment, abuse, discrimination and bullying). Free training is available through the [Abuse-Free Sport Program Education Library](#), and the Canadian Safe Sport Program (CSSP) provides a third-party reporting mechanism that you can access online at www.cces.ca/report-safe-sport or by calling or texting 1-833-858-CSSP (2777).
- Use the communications assets available on the [ParticipACTION Community Challenge webpage](#) to promote the Challenge.
- Use the full name – The ParticipACTION Community Challenge presented by Novo Nordisk – on the first mention of the Challenge in writing.



Appendix A – Government of Canada recognition

Public acknowledgement

- The grant recipient must acknowledge the Government of Canada's support in at least equal prominence, proportion and duration as any other party supporting the funded project. The acknowledgement wording is as follows:
 - English: ***This project has been made possible in part by the Government of Canada.***
 - French: ***Ce projet a été rendu possible en partie grâce au gouvernement du Canada.***
- The requirement to acknowledge Government of Canada support applies to media or public activities undertaken by the grant recipient that are related to promoting the project that has been funded either in whole or in part by the Government of Canada.
- The grant recipient must insert the Government of Canada wordmark (where space allows) and the text on all printed materials, marketing materials, public reports, publications, promotional items and media products (including news or media releases, backgrounders, media kits and media advisories) issued in any format, including print and electronic.
- For further details on the use of the wordmark and other acknowledgement requirements, including social media, press releases, website and advertisements and events please refer to the [Guide on the public acknowledgement of financial support](#).

Official languages

- When media or public activities are made available in both official languages, the grant recipient must acknowledge the Government of Canada's support in English and French.
- If the recipient does not have the capacity to serve participants in the official language of their choice, they can contact [ParticipACTION](#) for support.